

Minutes of Great Glen,Oadby & Wigston u3a Committee

2nd September 2025 in the Ruth Warner Room, Great Glen Methodist Church

Present : Peter Williams, Lynda Williams, June Juett, Roger Edwards, Noelene Sapiro, Elizabeth Cooke, Robert Mansfield, Cherry Thacker

1. Peter Williams welcomed the Committee. Apologies from Janet Fanko.
2. Minutes of Meeting 5th August approved
3. Matters Arising/Action Points
 - Trustee in Charge currently RE, will be amended to LW
 - The Charity Commission have approved most of the GGOW u3a Constitution. We're currently waiting to hear if they require any amendments. All information, including the Minutes were sent to the Charity Commission after the Special General Meeting on 29/01/25
 - RE to check status for JF and EC. EC has been removed but is still receiving messages
 - **AP RE to check status again**

 - PW reported that the GGOW u3a had attended the Great Glen Wheelbarrow Race which had been very worthwhile and well received. £30 had been raised for LOROS.
 - EC has emailed Group Leaders reminding them to lock cupboards and relocate equipment to correct cupboards
 - **AP PW and LW to review GGOW u3a Business Cycle and add PAT Testing**
 - EC emailed members of the Committee to check information on the website and had received replies.
 - Pantomime has been booked at the Little Theatre (20 seats) and an advert has gone out. There's a new flyer courtesy of JJ. Flyers to be available at Serendipity on 10th September.
4. Membership Matters report via email from JF.
 - Up to 31st August 2025 Membership = 515
 - New members during August = 6
 - New members year to date = 85
 - Associate Members = 42
 - u3a Magazine – currently 342 do not have the magazine.
5. Finance Matters
 - We have below £26,000 in the bank
6. Gift Aid
 - No more information through from the Third Age Trust regarding Gift Aid. The Committee is as prepared as it can be if there are any future changes.
7. a) RE suggested that monthly speakers are advertised on the newsletter for possibly 3/6 months ahead. 3 monthly was agreed.
 - b) Discussion regarding potential carols and songs at the Wigston Liberal Club in December. Musicians were suggested including the organist David Clitheroe, the Ukulele Group and possibly a singer.

AP PW to speak to/email Rachel at the Liberal Club regarding any possible musicians/singers

JJ advised that she would require the information by the end of October for the Newsletter. EC suggested other members to be involved – readings/sketches etc

AP NS to enquire at the Salvation Army for musicians for Christmas Carols
AP JJ to contact David Clitheroe

8. a) Group Co-Ordinators Report EC – everything was covered.

b) Paper Q

RM spoke about the Writing for Pleasure Group Christmas Booklet and the quotes he had been given for publication. The booklet can be promoted at the Monthly Meeting, Serendipity and in the Newsletter. The Committee approved 60 copies at the approximate cost of £109

9. New Trustees Support Paper T

RM had prepared a document to support new members to the Committee. The aim to demystify, clarify and reassure members and future members of the role of being a Committee member. The document was very positively received and the Committee decided to adopt the document unanimously.

AP RM to add the document to Dropbox

AP RE to email CT regarding joining Dropbox

10. Group Leaders Meeting

PW advised that the food was ordered for the meeting. PW and PR had met at the Liberal Club to discuss the logistics. There will be a screen on the left hand wall as you walk in. That alcove will also have the food layout.

A potential agenda for the meeting was discussed.

1. Welcome and introduction

2. Committee members and roles

3. JJ Newsletter and PAT Testing

4. RM Group Leaders Handbook Update

5. PR Beacon Workshop (20 minutes approx)

6. GDPR – raise awareness of guidelines and personal information on Group Leaders devices.

7. Discussion in groups of 4 - 6 on recruitment in groups with declining numbers, sharing responsibilities of leadership and waiting lists.

8. PW Recognition Award to Alan Mawby

⑩ **The agenda is in draft currently.**

11. Business Secretary's Report LW – nothing to report

AP LW Business Cycle Review to be carried forward

AP PW to email Committee regarding voting for Third Age Trust Vice Chair

12. Newsletter – JJ minor changes to newsletter distribution were discussed.

AP JJ to email all Group Leaders for group members who are not on email regarding receiving newsletters

13. Website Development – nothing to be reported

14. AOB – None

15. Next Meeting : 7th October 2025 at 2:15pm in the Ruth Warner Room Great Glen Methodist Church.