

## Minutes of Great Glen Oadby & Wigston u3a Committee

5<sup>th</sup> August 2025 in the Ruth Warner Room, Great Glen Methodist Church

Present: Robert Mansfield, Peter Williams, Janet Fanko, June Juett, Elizabeth Cooke, Roger Edwards, Noelene Sapiro, Lynda Williams

1. Welcome and Apologies  
PW Welcomed the Committee. Apologies from: Cherry Thacker
2. Minutes of meeting 1<sup>st</sup> July – Amended (Cupboard repair) and Accepted
3. Matters Arising/Action Points  
LW confirmed Committee Role change with Charity Commission  
PW informed PR to amend Email addresses accordingly on Beacon and Website  
PW informed PR regarding Minutes email for Cherry Thacker  
PW informed PR regarding Noelene Sapiro Role and create an email address  
Thanks to Roger and Peter for repair of storage cupboard.  
PW had supplied portable PA system for Church Rooms and had given JJ a demo etc.  
JJ/MJ had purchased suitable PAT testing equipment and was embarking on a schedule of renewing all the PAT testing using the Asset Register as a reference point.  
Further PAT on GGOW equipment scheduled for September.  
PW had sent out Email to all Group Leaders reference Group Leaders Meeting.  
**AP. RE/LW still to complete the Annual Return to the Charity Commission.**
4. Membership Matters – JF – Oral, 509 Members as at end July (4 of which new at end of July).  
42 Associates.  
337 do not take magazine.
5. Finance Matters – Oral; RE confirmed £26,000 in bank as at end July.  
Group losses are increasing.  
Bank mandates all correct for now.  
**AP. RE to check status of on-line sign in for JF & EC**  
**AP. PW to look at having a stall at Loros Great Glen Wheelbarrow Race on Saturday 30<sup>th</sup> Aug midday to 5.00 pm**
6. Gift Aid – still under discussion
7. Monthly Speaker Meetings – Bobby Darbyshire well received at last GM.  
Further speakers booked well into next year.
8. Group Co-ordinator's Report – EC Oral;  
8.1 Computer lead missing/relocated, cupboards left unlocked.  
**8.2 AP. EC to Email reminder to Group Leaders to lock cupboards and relocate equipment to correct cupboards. Also GL to confirm ALL attendees are U3A members.**  
**Key holders or nominees to sign the Church Safeguarding Form.**  
8.3 Group Leaders Meeting on 26/09/2025 at 11.00 am ( Committee Members 10.30 am)in September going ahead as planned 26 replies affirming attendance received. PW in discussion with PR regarding Beacon demonstration . Probably need laptops so that we can work in small groups as TV screen is probably not big enough for the whole room.

8.4 Catering discussed and photo examples shown. Once final numbers are in PW will inform Liberal Club of requirements ( They need 2 weeks notice)

9. Business Secretary Report – Oral, LW;  
**AP. PW & LW to review GGOW U3A Business Cycle, PAT testing to be added.**
10. News Letter – Oral JJ; it was unanimously agreed that all hand delivered News Letters are now to be Posted.
11. Website Development – After a discussion on the look of individual Activity Groups Website pages that they should be reviewed by the committee.  
**AP. EC to allocate a section of groups to each CM for checking regards updating.**
12. **AP. RM to look into New Trustee Support booklet**
13. Any Other Business – Possible trips  
Xmas Panto –  
**AP. PW to check programmes and offers.**
14. Next Meeting – Tuesday 2<sup>nd</sup> September at 14:15

Meeting Concluded at 16:11