

Minutes of Great Glen Oadby and Wigston u3a Committee
1st July 2025 in the Ruth Warner Room, Great Glen Methodist Church

Present: Robert Mansfield, Peter Williams, Janet Fanko, June Juett, Elizabeth Cooke, Roger Edwards, Noelene Sapiro, Lynda Williams, Cherry Thacker

1. Welcome and Apologies:

RM welcomed the Committee. No apologies.

2. Minutes of Meeting 3rd June 2025

The minutes of the previous meeting were approved. Actions under matters arising are in hand or reported under relevant agenda items.

RM stepped down as Chair and PW was elected to become Chair

PW welcomed the new Committee and was welcomed as the new Chair.

Roles are as following:

Chair: Peter Williams

Vice Chair: Robert Mansfield

Treasurer: Roger Edwards

Membership: Janet Fanko

Newsletter Editor: June Juett

Groups Co-Ordinator: Elizabeth Cooke

Business Secretary: Lynda Williams

Serendipity/Membership Support: Noelene Sapiro

Minutes: Cherry Thacker

(AP) The Charity Commission to be notified by LW.

(AP) PR to be informed via email by PW.

RM permissions unchanged

(AP) PR to be asked to create a Minutes email for CT by PW

NS will require a generic title – Membership2 was a suggestion.

(AP) PR to be informed by PW

(AP) PR to be asked to update website by PW.

3. Membership JF

At the end of June 2025 there were 507 members. There were 6 new members added in June and there have been 75 new members since January 2025. Out of the 507 members there are 42 Associates and 335 do not subscribe to the magazine.

4. Financial Matters RE

1. Changeover to Vodafone from current provider which will eventually be cheaper. It's registered as Business Broadband. The Hub will be located at the front door where the WiFi signal is stronger. A new password will be issued. The new Hub will potentially be active from 09/07/25. Groups will be notified when the new Hub is up and running.

2. Just under £27,000 in the Bank.
3. Some issues with access for banking were noted.
4. Signatories include PW, RM, LW and RE
5. It was noted that it would be useful for Groups to be notified via email by the Signatory who has done any authorisation /alterations online.
6. Third Age Trust has sent their quarterly report. No progress noted with HMRC resulting in a status quo situation. GGOWu3a positively encourages members to sign up to Gift Aid.

5. Monthly Speaker Meetings

- 1, The remainder of this year is full for 2025 and next year is half full for 2026.
2. Author and Novelist Bobbie Darbyshire is the Speaker for 30/07/25 and requires a lapel microphone.

6. Group Co-Ordinator's Report EC

1. EC has emailed leaders regarding waiting lists
2. It was noted that 2 groups currently show a waiting list online (RE noted on 30/06/25) – Pickleball and Psychology.
3. It was noted that the website and newsletter work in partnership.
4. Equipment – a cupboard has been noticed as broken with damage to the roof which will be checked after the meeting.

(AP) RE & PW to investigate and fix

5. Funding has been requested for a game at £20 for the Games group.
6. The amplifier and radio microphone to be stored at Great Glen Methodist Church from Wigston Liberal Club.

(AP) PW will demonstrate how to use it.

7. PAT Testing JJ – equipment plugged into the sockets used at the Methodist Church Hall must have been through PAT Testing. RE and JJ to do a Cost Benefit & Analysis with MJ to see if it's viable to buy the equipment – potentially £300. Our appliances are mainly low voltage 40 watts. It may be an option to use the PAT Tested extension cable but all equipment needs a visual check before using – frayed leads/faulty cabling. After further discussion a vote was unanimous in favour of purchasing the PAT Testing equipment. MJ would be prepared to test the devices/equipment.

(AP) JJ and MJ to research options for purchase to bring to the next meeting

7. Group Leaders Meeting PW

To be held at the Wigston Liberal Club on 26/09/25. Timeslot to be confirmed by PW. Lunch for 25 (including Committee Members) to be provided.

Agenda items suggested:

1. changes and updates to Handbook
2. use of Beacon – ensuring Beacon is up to date for each group.
3. Workshop for Group Leaders – logging on, looking at group, updating, adding and removing members.
4. GDPR awareness – being aware of potential infringements – such as keeping distribution lists on a personal device.
5. Website updates. As our website is our outward face it's important to keep information provided online up to date.
6. Differing styles of Group Leadership – how do they inform members of any changes, how do they inform of any 'what if' emergencies, how to involve others to 'step forward' as a Co-Lead or Deputy
7. Group Leaders to be asked what they'd like included at the meeting. Group Leaders to be contacted via email or letter.

(AP) PW to draft email/Letter and circulate to committee

It was also noted that thanks are to be given to Jackie Jordan for 10 years+ as a Group Leader for Line Dancing.

8. Business Secretary's Report LW

Nothing to report.

RM updated Committee regarding the Zoom Meeting with Jean Hogg and members of Regional Support team. A further meeting via Zoom or in a venue is TBC.

9. Newsletter JJ

Nothing to report.

10. Requests for Publicity RM and JJ

It was noted that any requests from other agencies/personnel come to the Committee first via email or in person. The Committee is aware regarding the credence and validity of all outside requests that may seek to be promoting their own services or good.

(AP) PW to add item to Group Leaders Meeting

11. Website Development

1. Data to be altered and updated as agreed earlier.

12. Any Other Business

1. JF has received a cheque from a "Sally" but has no further details and therefore cannot process the membership yet.
2. The Annual Return to the Charity Commission needs to be submitted.

(AP) Will be done by LW and RE. This will include Lottery Funding from Oadby and Wigston Borough Council.

3. CT sent apologies in advance for the August meeting

Next meeting on Tuesday 5th August 2025 at 2:15